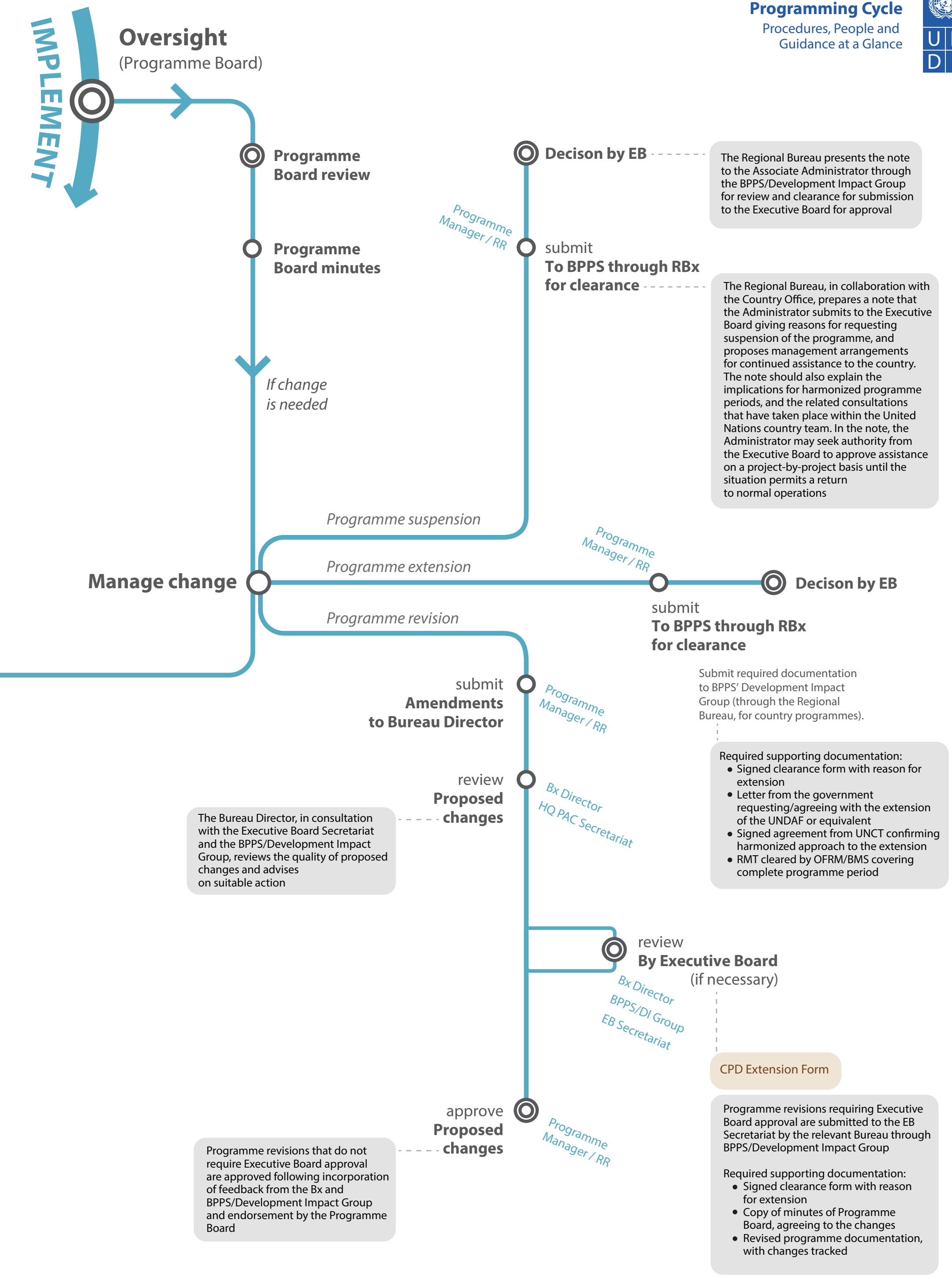
IMPLEMENT
Oversight
(Programme Board)
Programme Board review
Programme Board minutes
If change is needed
Programme suspension
Programme extension
Programme revision
Manage change
Decison by EB
The Regional Bureau presents the note to the Associate Administrator through the BPPS/Development Impact Group for review and clearance for submission to the Executive Board for approval
Programme Manager / RR
submit
To BPPS through RBx for clearance
The Regional Bureau, in collaboration with the Country Office, prepares a note that the Administrator submits to the Executive Board giving reasons for requesting suspension of the programme, and proposes management arrangements for continued assistance to the country. The note should also explain the implications for harmonized programme periods, and the related consultations that have taken place within the United Nations country team. In the note, the Administrator may seek authority from the Executive Board to approve assistance on a project-by-project basis until the situation permits a return to normal operations
Programme Manager / RR
submit
To BPPS through RBx for clearance
Decison by EB
Submit required documentation to BPPS' Development Impact Group (through the Regional Bureau, for country programmes).
Required supporting documentation:
• Signed clearance form with reason for extension
• Letter from the government requesting/agreeing with the extension of the UNDAF or equivalent
• Signed agreement from UNCT confirming harmonized approach to the extension
• RMT cleared by OFRM/BMS covering complete programme period
submit
Amendments to Bureau Director
Programme Manager / RR
review
Proposed changes
Bx Director
HQ PAC Secretariat
The Bureau Director, in consultation with the Executive Board Secretariat and the BPPS/Development Impact Group, reviews the quality of proposed changes and advises on suitable action
review
By Executive Board
(if necessary)
Bx Director
BPPS/DI Group
EB Secretariat
CPD Extension Form
Programme revisions requiring Executive Board approval are submitted to the EB Secretariat by the relevant Bureau through BPPS/Development Impact Group
Required supporting documentation:
• Signed clearance form with reason for extension
• Copy of minutes of Programme Board, agreeing to the changes
• Revised programme documentation, with changes tracked
approve
Proposed changes
Programme Manager / RR
Programme revisions that do not require Executive Board approval are approved following incorporation of feedback from the Bx and BPPS/Development Impact Group and endorsement by the Programme Board