

## Insurance Process – ASHI UN Enrollment

## Insurance Process – ASHI UN Claims

**Staff Member**

1. Apply / Request for change

**OHR/BES, Copenhagen**

2. Verify Eligibility; Validate forms; Submit to UN Insurance Unit

**UN Insurance**

2.2. Validate records and compute contributions; Validate change in coverage and process in the system; Activate coverage with insurance company

**UN Insurance Carrier**

4. File a Claim

6. Request a review of denied claim to insurance carrier

No

No further action required.

Yes

5. Verify and reimburse

No

Notify staff member

Yes

Process payment

No

Notify staff member

Yes

Process payment

Review request of denied claim