

Medical Evacuation Travel (MET)

Staff Member

1. Request MET; Advise HR Administrator

HR Administrator

2. Verify entitlement eligibility

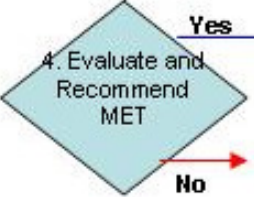
Resident Representative (RR)

3. Consult UN Examining Physician / UN Dispensary Physician

5. Approve MET



UN Examining Physician / UN Dispensary Physician



Communicate to Resident Representative

UN Medical Services (UNMS)



Advise Resident Representative

Insurance Company

8. Approve application for hospitalization and forward letter of guarantee to hospital

Settle claim disclosure

9. Takes MET; Completes 'Prior Agreement' form; Submits to HR Administrator for extension approval where MET has exceeded 45 days; Submits medical report to UN Examining Physician / UN Dispensary Physician; Submits claims to insurance company

11. Forward complete data on MET to UN Medical Director

10. Forward medical report of evacuee to UNMS on return from MET

Reporting submission

