GENERAL MANAGEMENT SUPPORT

Visual Guide
Business Process for Cost Recovery
Procedures, Tools and Guidance at Glance

TOOLS GUIDANCE

PLAN

- Recover minimum 8% for 3rd party cost sharing and trust fund contributions for newly signed agreements
- Recover 7% for thematic contributions at global, regional and country level
  - Financing Agreements and Templates
  - 2019 FAQS on Financing Agreements
- Recover minimum 3 - 5 % for Government Cost Sharing (GCS), and South-South contributions
- Recover 8% for International Financial Institutions (IFI) or a preferential rate of 5% with certain conditions
  - International Financial Institutions (IFIs)
  - Guidance Note on GMS for IFIs

IMPLEMENT

- Apply GMS on contributions received from Other Resources
  - GMS implementation procedures
- Set up GMS in ERP system
  - Power BI -Average GMS Rate
  - GMS Calculator
  - Guidance note on GMS setup in Quantum
- The full amount of contributions shall be programmed as part of the project budget, with a separate budget line for the GMS fee component.
- The cost recovery rate is charged on the programmable budget.
- Use Account Codes

***ACCOUNT CODES:**

- GMS fee budget Account -75100
- GMS expense Account code -75105
- GMS current year adjustment -75110
- GMS prior year adjustment - 75115
- No GMS on exchange rate gain/loss accounts -761xx

MONITOR & REPORT

GENERAL MANAGEMENT SUPPORT

MONITOR & REPORT

TOOLS

GUIDANCE

Review and resolve monthly general management support exceptions

GMS Exceptions
- Power Bi

The Office needs to ensure that:

- There are no missing GMS rates set-up in Grants module
- the GMS rate in the Grants module reflects the GMS rate in the Contract or Standard minimum rate.
- For any reversal of the GMS accounts (751xx) should be excluded. The subsequent GMS batch process will post GMS fees on those adjustment entries using available GMS rates in Quantum.

Frequently used GMS related queries Name & Navigation:
Quantum queries for 2023 under development.

Quantum queries for 2023 under development.

For any queries, please contact
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COST RECOVERY