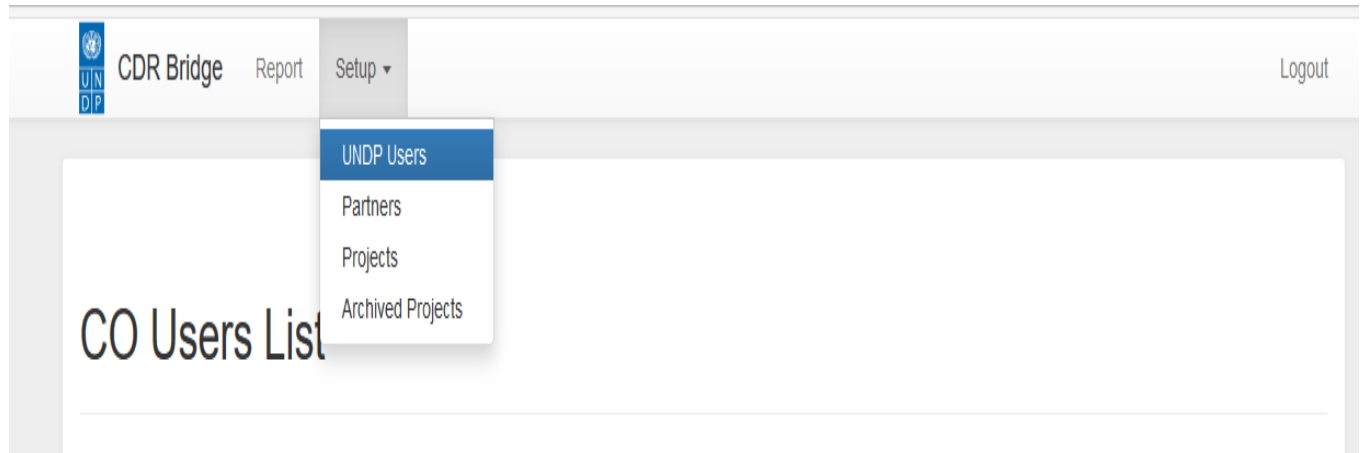


## CDR Bridge Quick Navigation Steps

### System Set-up

Initial set-up is required to (a) give access to UNDP CO staff, (b) give access to Implementing Partners who will certify CDRs and (c) assign partner to their respective projects to enable CDR exchange. When linking Partners to Projects, the system gives an option to achieve project, for which CDR certification is not required (i.e. management projects), which will then appear under the Archived Project menu.



### Viewing CDRs

CO CDRs can be reviewed through the Reports Tab. CDR status can be verified through color coding.

The screenshot shows the 'Reports' tab in the CDR Bridge system. At the top, there is a navigation bar with the UNDP logo, 'CDR Bridge', 'Report', and 'Setup'. A 'Logout' link is in the top right corner. Below the navigation bar, there is a filter section with 'Previous', '2018', '2019' (selected), '2020', and 'Next' buttons. A 'Filter by Status...' dropdown menu and a search box are also present. The main content is a table with columns for 'Country', 'Project', 'Title', 'Q1', 'Q2', 'Q3', and 'Q4'. The table contains four rows of data, each representing a CDR project in Armenia. The status of each CDR is indicated by a colored circle in the Q3 and Q4 columns.

Country	Project	Title	Q1	Q2	Q3	Q4
Armenia	00011263	Support to National Disaster P			●	●
Armenia	00046258	Small Grants Programme			●	●
Armenia	00051238	EU Advisory Group for Armenia			●	●
Armenia	00060834	Global Compact Armenia Phase I			●	●

Clicking on the radio button opens CDR for required project and quarter

## CDR - 00051238 EU Advisory Group for Armenia

Country: **Armenia**

Status: **Accepted**  
(auto-accepted on 2020-04-17)

Period: **Quarter 4, 2019**

By Funds		By Activities	Funds Utilization		
Account	Description	Government	UNDP	UN Agencies	Total
▼ Output: 00075469 - EU Advisory Group Ph...		\$0	\$1,643	\$0	\$1,643
▼ Fund full: 30079 - EUROPEAN COMM...		\$0	-\$175,801	\$0	-\$175,801
74515	Claims and Adjustments	\$0	-\$164,300	\$0	-\$164,300
75105	Facilities & Admin - Implem...	\$0	-\$11,501	\$0	-\$11,501
▶ Fund full: 30084 - Prog Resources fro...		\$0	\$177,444	\$0	\$177,444
<b>Grand Total:</b>		<b>\$0</b>	<b>\$1,643</b>	<b>\$0</b>	<b>\$1,643</b>

Signed by

### Submitting CDR to Partners

After reviewing CDR data, UNDP user can release CDR to respective partner. Automatic notification will be sent by the system inviting partner to review and certify CDR.

## CDR - 00081906 Value Chain Development

Country: **Armenia**

Status: **Pending Release**

Period: **Quarter 3, 2019**

By Funds		By Activities	Funds Utilization		
Account	Description	Government	UNDP	UN Agencies	Total
▶ Output: 00091028 - Value Chain Develop...		\$0	\$29,124	\$0	\$29,124
<b>Grand Total:</b>		<b>\$0</b>	<b>\$29,124</b>	<b>\$0</b>	<b>\$29,124</b>

The following partners will be notified to certify CDR:  
Dmitri Katelevsky ( dmitri.katelevsky@gmail.com )

UNDP confirms that all financial information is complete and correct, and is consistent with the annual work plan and project budget.

Submit for Certification

For CDR Signed on Paper

Print to PDF

Back

If partner certifies CDR, its status will change instantly, and the process will be completed. If partner does not certify CDR for 15 days, system will generate reminder. After another 15 days, if partner does not take action, CDR status will be changed to ACCEPTED, based on POPP regulations, the color will change accordingly. Q4 CDRs must be certified by partners and will not be changed to ACCEPTED automatically. Other options for partner are to reject CDR or certify it manually using paper-based

reports. In the latter case, UNDP will need to upload signed reports by clicking on CDR Signed on Paper button.

## Upload Scanned CDR

Only for CDRs signed on paper: please complete the following fields and upload certified copy of the CDR.

Project ID: 00081906 - Value Chain Development

**Prefix \***  **First Name \***  **Last Name \***

**Title \***

**Organization \***

**CDR Status \***  Approved  Rejected  Accepted (no signature) **Signed Date \***

**Comments**

**Attach File \***  No file selected

[Back](#) [Submit](#)

### Other System Capabilities

CDR can be *Printed to PDF* - find the respective button on the screen

Projects/CDRs can be searched by any criteria – number or title key word. They can also be sorted based on CDR status.

Previous 2018 **2019** 2020 Next

Filter by Status...

Country ▼	Project ▼	Title ▼	Q1	Q2	Q3	Q4
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