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<td><strong>Replaces</strong></td>
<td>CPAP template dated October 2008. The substantive purpose of this update is to make CPAP RRF consistent with the new CPD format; clarify specific requirements related to Security Plan; and make provision for fast tracking, gender marker and monitoring. In addition a few editorial changes have been made to simplify.</td>
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Notes:  
1. In this template the CPAP format is provided with standard text for corresponding sections in regular font, in black color.  
2. Instructions within paragraphs are in *italics*. They must be removed from the final document to be signed with the government  
3. The CPAP is divided into 10 parts or sections. It is recommended that paragraph numbers be used. Each section should start with the section number, for example, Part I, should have paragraph numbers 1, 1.1, 1.2, and so on.
The Framework

The framework sets out the context to the CPAP and states that both parties (the Government and UNDP) are in mutual agreement to the content of the CPAP and to their responsibilities in the implementation of the Country Programme.

This section includes the following core statements –
The Government of ______ and the UNDP-_______ are in mutual agreement to the content of this document and their responsibilities in the implementation of the country programme.

Furthering their mutual agreement and cooperation for the realization of the Millennium Development Goals and the United Nations Conventions and Summits to which the Government of _____ and UNDP are committed, including: ______________, ______________, ______________.

Building upon the experience gained and progress made during the implementation of the previous Country Programme (____ to ____),

Entering into a new into a new period of cooperation (____ to ____),

Declare that these responsibilities will be fulfilled in a spirit of close cooperation and have agreed as follows:

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Part I. Basis of Relationship

This section makes reference to the Standard Basic Assistance Agreement (SBAA), [or other agreement depending on country] which is the legal basis for the relationship between the Government and UNDP. In countries where SBAA has not been signed, the Standard Annex: Supplemental Provisions to the Project Documents: The Legal Context must be attached to and form part of the CPAP. The CPAP, together with the Annual Work Plan constitute “the Project Document”.

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1. 1.1 WHEREAS the Government of _________ (hereinafter referred to as “the Government”) and the United Nations Development Programme (hereinafter referred to as UNDP) have entered into a basic agreement to govern UNDP’s assistance to the country [(Standard Basic Assistance Agreement (SBAA)] [other agreement depending on country], which was signed by both parties on _______ (date). Based on [Article 1, paragraph 2 of the SBAA] [paragraph 1 of the Standard
Annex: Supplemental Provisions to the Project Documents: The Legal Context (“Supplemental Provisions”), attached to and forming part of this CPAP, UNDP’s assistance to the Government shall be made available to the Government and shall be furnished and received in accordance with the relevant and applicable resolutions and decisions of the competent UNDP organs, and subject to the availability of the necessary funds to the UNDP. In particular, decision 2005/1 of 28 January 2005 of UNDP’s Executive Board approved the new Financial Regulations and Rules and along with them the new definitions of ‘execution’ and ‘implementation’ enabling UNDP to fully implement the new Common Country Programming Procedures resulting from the UNDG simplification and harmonization initiative. In light of this decision this CPAP together with an AWP (which shall form part of this CPAP, and is incorporated herein by reference) concluded hereunder constitute together a project document as referred to in the [SBAA] [or other appropriate governing agreement]. All references in the SBAA to “Executing Agency” shall be deemed to refer to “Implementing Partner”, as such term is defined and used in the CPAP and AWPs.

Part II. Situation Analysis (Limit to 2 pages max)

This section should link to the Country Programme Document (CPD) and elaborate as necessary to provide the key analytical basis for the programme. (This is of particular importance especially if there has not been a good common analysis specifically for UNDP supported outputs. Analysis is key to increase the substantive value of UNDP contribution.) It should include:

<Start sections with paragraph number 2.1 onwards>

- A succinct, analytical overview, in terms of: cause and effect relationships as specifically relevant to the results in the CPD and elaborated in the CPAP; and trends towards achieving or accelerating the achievement of the goals and objectives of the Millennium Declaration, and relevant international conventions and conferences.

- Where applicable hypertext link to the relevant parts of the most recent common country assessment (CCA) and millennium development goals report (MDGR). These references should refer to the status and trends in development conditions as well as national policies.

- The salient points of existing capacity assessments of national institutions and mechanisms that would be used by or further developed with UNDP supported initiatives.

- Data disaggregated for gender, vulnerable groups as well as to highlight regional disparities.

Part III. Past Cooperation and Lessons Learned (1 page max)

This section should link to relevant text of the Country Programme Document (CPD) and be elaborated as necessary on those lessons learnt and related issues incorporated in the CPAP content. It should include:
<Start sections with paragraph number 3.1 onwards>

- A brief overview of key results of the past programme that are directly relevant to the CPAP: Significant lessons learned and how these lessons are applied in the new programme.

- Results of pilots and innovative interventions that would be scaled up to accelerate MDGs should also be mentioned.

Part IV. Proposed Programme

The narrative section should explain the underlying strategy of the CPAP, particularly of the RRF, and the management arrangements. This also includes:

<Start sections with paragraph number 4.1 onwards>

- The consultative process followed in preparing the CPAP, connections to CCA/UNDAF or CPD preparation process and how stakeholders will continue to be engaged during implementation of CPAP.

- The Country Programme strategy and how it would contribute to the strategic outcomes of the UNDAF and national development results/priorities.

- The Description of each Programme Component, the expected results and the approaches being followed to reach these results. In describing the proposed strategies, reference should be made to: the application of the lessons learned; how the outputs would contribute to the achievement of abovementioned overall outcome(s) National Development Plans, UNDP Country Programme and the UNDAF. The section should include a brief description of UNDP’s distinctive role, vis-à-vis other development partners, in addressing the identified country development challenges. In the description of each programme component and expected results, clear reference to capacity development should be made, and should include the following:

  - Development of national capacities based on capacity assessments. Exit strategies for UNDP supported projects and promotion of the use of national systems with a view to ensuring the sustainability of the results.

  - Promotion of local knowledge acquisition, connecting individual capacity development to institutional and societal change and efforts to codifying knowledge.

- Consideration of gender mainstreaming. Apply gender marking for all UNDP supported outputs in the results and resources framework annexed line with the UNDP Gender Equality Strategy.
- The programme should include a strategy to enable UNDP to utilize Fast Tracking policies and procedures in circumstances that warrant application of such policies and procedures.

Part V. Partnership Strategy

Partnerships are essential to achieve outcomes. This section sets out the partnership strategy for achieving the UNDAF outcomes and the Country Programme outcomes. It states the contributions of other partners that are crucial to achieving the desired common outcomes.

Include the following to highlight the partnership strategies:

- Key partners and their contributions that are crucial to achieving the desired outcomes.
- Mechanisms/fora/etc. through which partners will be engaged in dialogue on working towards achieving the outcomes (e.g. PRSP review groups or sectoral groups).
- UNDP's role in the above partnerships.
- Opportunities for joint UN programmes among UN agencies.

Part VI. Programme Management

This is an expanded version of the section found in the Country Programme Document. It defines the institution primarily responsible for programme implementation and coordination, i.e. the Government Coordination Agency, as well as any envisaged relevant national management processes and mechanisms.

<Start sections with paragraph number 6.1 onwards>

- A brief statement of the agreed arrangements for the management and coordination of the Country Programme Action Plan.
- Proposed management strategy with regard to (a) management arrangements, including joint programmes where applicable; (b) the process of annual planning and reviews, together with the role of the Annual Work Plans (AWPs).
- The Implementation Modality for each output/project and the Implementing Partners. (Note NGOs should not be specified by name). The latter would be identified from
among: all branches of government, non-governmental organizations, UN specialized agencies, Inter-Governmental Organizations and UNDP itself.

- Strategy for resource mobilization (financial and in-kind).
- Human Resource needs.

<Standard Text for UNDP >:

6.1 The programme will be nationally executed under the overall coordination of ___________ (Government Coordinating Agency). Government ministries, NGOs, IGOs, UN agencies including UNDP will implement the programme activities. The Government Coordinating Agency will nominate the Government Co-operating Agency directly responsible for the Government’s participation in each UNDP assisted AWP. The AWPs describe the specific results to be achieved and will form the basic agreement between UNDP and each Implementing Partner on the use of resources. The reference to “Implementing Partner(s)” shall mean “Executing Agency (ies)” as used in the SBAA.

6.2 In programme design and implementation, UNDP works closely with key partners. The country programme builds on the United Nations reform principles, especially simplification and harmonization, by operating in line with the harmonized common country programming instruments such as the UNDAF results matrix, Delivering as One (DaO) efforts, joint monitoring and evaluation, and programme resources frameworks in the CPAP and the AWPs.

6.3 To the extent possible UNDP and partners will use the minimum documents necessary, namely the signed CPAP and signed AWPs to implement programmatic initiatives. However, as necessary and appropriate, project documents would be prepared using, inter alia, the relevant text from the CPAP, and AWPs. UNDP will sign the project documents with partners in accordance with corporate practices and local requirements. In line with the UNDG Joint Programming Guidance Note, the scope of inter-agency cooperation is strengthened through joint programmes and geographical convergence.

6.4 All cash transfers to an Implementing Partner are based on the Annual Work Plans agreed between the Implementing Partner and UNDP.

6.5 Cash transfers for activities detailed in AWPs can be made by UNDP using the following modalities:

1 In some exceptional cases, it may be necessary to prepare a project document outside the CPAP. While the use of project documents outside the CPAP should be avoided, if necessary, such project documents could be prepared (for example, in crisis situations not envisaged before). In such cases, the AWP format will be used as project document ensuring that it reflects the mandatory clauses such as the legal context, management arrangements and for cash transfer.
1. Cash transferred directly to the Implementing Partner:
   a. Prior to the start of activities (direct cash transfer), or
   b. After activities have been completed (reimbursement);

2. Direct payment to vendors or third parties for obligations incurred by the Implementing Partners on the basis of requests signed by the designated official of the Implementing Partner;

3. Direct payments to vendors or third parties for obligations incurred by UNDP in support of activities agreed with Implementing Partners.

[In countries where it has been agreed that cash shall be transferred to institutions other than the Implementing Partner (e.g., the Treasury) please replace with the following text]

6.6 Cash transfers for activities detailed in AWPs can be made by a UNDP using the following modalities:

1. Cash transferred to the [national institution] for forwarding to the Implementing Partner:
   a. Prior to the start of activities (direct cash transfer), or
   b. After activities have been completed (reimbursement)

2. Direct payment to vendors or third parties for obligations incurred by the Implementing Partners on the basis of requests signed by the designated official of the Implementing Partner.

3. Direct payments to vendors or third parties for obligations incurred by UNDP in support of activities agreed with Implementing Partners.

Where cash transfers are made to the [national institution] the [national institution] shall transfer such cash promptly2 to the Implementing Partner.

6.7 Direct cash transfers shall be requested and released for programme implementation periods not exceeding three months. Reimbursements of previously authorized expenditures shall be requested and released quarterly or after the completion of activities. The UNDP shall not be obligated to reimburse expenditure made by the Implementing Partner over and above the authorized amounts.

6.8 Following the completion of any activity, any balance of funds shall be reprogrammed by mutual agreement between the Implementing Partner and UNDP, or refunded.

2 The UN country team may wish to agree on the specific number of days in lieu of “promptly”. 
6.9 Cash transfer modalities, the size of disbursements, and the scope and frequency of assurance activities may depend on the findings of a review of the public financial management capacity in the case of a Government Implementing Partner, and of an assessment of the financial management capacity of the non-UN Implementing Partner. A qualified consultant, such as a public accounting firm, selected by UNDP may conduct such an assessment, in which the Implementing Partner shall participate. *(Where Government wishes, add: The Implementing Partner may participate in the selection of the consultant).*

6.10 Cash transfer modalities, the size of disbursements, and the scope and frequency of assurance activities may be revised in the course of programme implementation based on the findings of programme monitoring, expenditure monitoring and reporting, and audits.

6.11 Resource mobilization efforts will be intensified to support the RRF and ensure sustainability of the programme. Mobilization of other resources in the form of cost sharing, trust funds, or government cash counterpart contributions will be undertaken to secure funding for the programme.

**Part VII. Monitoring and Evaluation**

*This section should include:*  

<Start sections with paragraph number 7.1 onwards>

- A brief introduction and summary (which should be attached as an annex) of UNDP’s specific programme level Monitoring and Evaluation Framework/Plan in accordance with the UNDP Handbook on Planning, Monitoring and Evaluating for Development Results. This should state how UNDP M&E work is connected to the UNDAF M&E Framework and latter’s implementation as well as the use of any national M&E fora and/or data systems.

- An overall strategy for monitoring and evaluation, including arrangements for output and outcome monitoring, annual and any other reviews, annual results-based reporting, joint UN agency reviews, and a timetable for their implementation.

- The CPAP M&E framework builds upon iteratively as projects and their M&E frameworks are developed throughout the programme and project cycles. M&E Framework/Plan should be reviewed and updated regularly (at least annually, for example at the time of or after annual reviews).

- Reference should also be made to engagement of national and sectoral coordinating mechanisms or outcome groups that would be used for monitoring and review progress.
7.1 Monitoring and evaluation of the CPAP will be undertaken in line with the UNDAF results matrix and UNDAF monitoring and evaluation plan. A M&E Framework/Plan more specifically focused on monitoring and overseeing the results that are being supported directly by UNDP will be prepared and implemented within the UNDAF/National M&E processes. The Government and UNDP will be responsible for setting up the necessary M&E mechanisms, (including those needed to monitor outcomes), tools and conducting reviews in order to ensure continuous monitoring and evaluation of the CPAP, and with the view to ensuring efficient utilization of programme resources as well as accountability, transparency and integrity. The Implementing Partners will provide periodic reports on the progress, achievements and results of their projects, outlining the challenges faced in project implementation as well as resource utilization as articulated in the AWP. The reporting will be in accordance with the procedures and harmonized with UN agencies to the extent possible.

7.2 Implementing partners agree to cooperate with UNDP for monitoring all activities supported by cash transfers and will facilitate access to relevant financial records and personnel responsible for the administration of cash provided by the UNDP. To that effect, Implementing partners agree to the following:

1. Periodic on-site reviews and spot checks of their financial records by UNDP or its representatives,
2. Programmatic monitoring of activities following UNDP’s standards and guidance for site visits and field monitoring,
3. Special or scheduled audits. UNDP, in collaboration with other UN agencies (where so desired: and in consultation with the coordinating Ministry) will establish an annual audit plan, giving priority to audits of Implementing Partners with large amounts of cash assistance provided by UNDP, and those whose financial management capacity needs strengthening.

7.3 To facilitate assurance activities, Implementing partners and UNDP may agree to use a programme monitoring and financial control tool allowing data sharing and analysis.

Select from the following two options:

(Where an assessment of the Public Financial Management system has confirmed that the capacity of the Supreme Audit Institution is high, and is willing and able to conduct scheduled and special audits.)

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3 For more details: Harmonized Approach to Cash Transfers (HACT)

4 For UNDP, the audit of NGO/NIM projects can be assigned to the national Supreme Audit Institution (SAI) only on the condition that the institution has a demonstrated capacity to carry out the audits in an
7.4 The Supreme Audit Institution may undertake the audits of government Implementing Partners. If the SAI chooses not to undertake the audits of specific Implementing Partners to the frequency and scope required by UNDP, UNDP will commission the audits to be undertaken by private sector audit services.

(Where no assessment of the Public Financial Management Capacity has been conducted, or such an assessment identified weaknesses in the capacity of the Supreme Audit Institution.)

7.5 The audits will be commissioned by UNDP and undertaken by private audit services.

7.6 Assessments and audits of non-government Implementing Partners will be conducted in accordance with the policies and procedures of UNDP.

**Part VIII. Commitments of UNDP**

This section describes the commitments of UNDP, and will normally include the following core commitments (other UNDP CO specific commitments may be added as appropriate):

<Start sections with paragraph number 8.1 onwards>

- The commitment of a specified amount of Regular Resources, subject to availability of funds;

- The commitment to mobilize a specified amount of Other Resources, subject to donor interest;

- A statement that the Regular and Other resource funds are exclusive of funding received in response to emergency appeals;

- A statement of the types of support to be provided to national counterparts as agreed within the framework of the CPAP;

<Standard Text for UNDP >:

8.1 UNDP will ensure coherence between the CPAP/AWP, UNDAF results matrix and MDGs, including M & E reporting. Through annual reviews and periodic progress reporting, responsibilities between UNDP, the Government and the Implementing Partners will be emphasized.

independent manner. To this effect, the Office of Audit and Investigations (OAI) has made available on its Intranet site guidance on the assessment of SAIs along with a questionnaire that will need to be properly completed, signed and communicated to OAI to support that due diligence has been exercised prior to opting for having the NGO/NIM audits undertaken by the national SAI. Please refer to OAI Intranet site (https://intranet.undp.org/unit/office/oai/default.aspx) for further details.
8.2 In case of direct cash transfer or reimbursement, UNDP shall notify the Implementing Partner of the amount approved by UNDP and shall disburse funds to the Implementing Partner in [here insert the number of days as per agency schedule].

8.3 In case of direct payment to vendors or third parties for obligations incurred by the Implementing Partners on the basis of requests signed by the designated official of the Implementing Partner; or to vendors or third parties for obligations incurred by UNDP in support of activities agreed with Implementing Partners, UNDP shall proceed with the payment within [here insert the number of days as per agency schedule].

8.4 UNDP shall not have any direct liability under the contractual arrangements concluded between the Implementing Partner and a third party vendor.

8.5 Where more than one UN agency provides cash to the same Implementing Partner, programme monitoring, financial monitoring and auditing will be undertaken jointly or coordinated with those UN agencies.

Part IX. Commitments of the Government

This section describes the commitments of the Government, and will normally include the following core commitments (other country specific commitments may be added as appropriate)

<Start sections with paragraph number 9.1 onwards>

- A statement of the government's contribution to the country programme; <Indicate here the total amount contributed by the government in terms of cash or other items>

- A commitment by the government to support UNDP in its efforts to raise funds required to meet the financial needs of the country programme; <Indicate here the type of support extended by the Government>

- A commitment by the government to organize periodic programme review and planning meetings and where appropriate, to facilitate the participation of donors and NGOs; Describe institutional mechanisms, their role and responsibility, frequency of meetings.

<Standard Text for UNDP >:

9.1 The Government will honor its commitments in accordance with the provisions of the Standard Basic Assistance Agreement (SBAA) [or other agreement in non-SBAA countries] of ____ _________ 19___ (date). The Government shall apply the provisions of the Convention on the Privileges and Immunities of the United Nations agencies to UNDP’s property, funds, and assets and to its officials and consultants. In addition the Government will accord to UNDP and its officials and to other persons performing services on behalf of UNDP, the privileges, immunities and facilities as set out in the SBAA (or other agreement in non-SBAA countries).

9.2 In case of government cost-sharing through the CPAP, the following clauses should be included:
i. The schedule of payments and UNDP bank account details.

ii. The value of the payment, if made in a currency other than United States dollars, shall be determined by applying the United Nations operational rate of exchange in effect on the date of payment. Should there be a change in the United Nations operational rate of exchange prior to the full utilization by the UNDP of the payment, the value of the balance of funds still held at that time will be adjusted accordingly. If, in such a case, a loss in the value of the balance of funds is recorded, UNDP shall inform the Government with a view to determining whether any further financing could be provided by the Government. Should such further financing not be available, the assistance to be provided to the CPAP may be reduced, suspended or terminated by UNDP.

iii. The above schedule of payments takes into account the requirement that the payments shall be made in advance of the implementation of planned activities. It may be amended to be consistent with the progress of CPAP delivery.

iv. UNDP shall receive and administer the payment in accordance with the regulations, rules and directives of UNDP.

v. All financial accounts and statements shall be expressed in United States dollars.

vi. If unforeseen increases in expenditures or commitments are expected or realized (whether owing to inflationary factors, fluctuation in exchange rates or unforeseen contingencies), UNDP shall submit to the government on a timely basis a supplementary estimate showing the further financing that will be necessary. The Government shall use its best endeavors to obtain the additional funds required.

vii. If the payments referred above are not received in accordance with the payment schedule, or if the additional financing required in accordance with paragraph [vi] above is not forthcoming from the Government or other sources, the assistance to be provided to the CPAP under this Agreement may be reduced, suspended or terminated by UNDP.

viii. Any interest income attributable to the contribution shall be credited to UNDP Account and shall be utilized in accordance with established UNDP procedures

ix. In accordance with the decisions and directives of UNDP's Executive Board reflected in its Policy on Cost Recovery from Other Resources, the Contribution shall be subject to cost recovery for indirect costs incurred by UNDP headquarters and country office structures in providing General Management Support (GMS) services. To cover these GMS costs, the contribution shall be charged a fee equal to 3%. Furthermore, as long as they are unequivocally linked to the specific project(s), all direct costs of implementation, including the costs of executing entity or implementing partner, will be identified in the project budget against a relevant budget line and borne by the project accordingly.

x. Ownership of equipment, supplies and other properties financed from the contribution shall vest in UNDP. Matters relating to the transfer of ownership by UNDP shall be determined in accordance with the relevant policies and procedures of UNDP.
xi. The contribution shall be subject exclusively to the internal and external auditing procedures provided for in the financial regulations, rules and directives of UNDP

9.3 Mechanisms for participatory planning, monitoring and evaluation on the progress of the country programme involving civil society and other development partners will be implemented. The Government is also committed to organize periodic programme review, planning and joint strategy meetings and where appropriate, coordination of sectoral and thematic development partners groups to facilitate the participation of donors, civil society, private sector and UN agencies. In addition, the Government will facilitate periodic monitoring visits by UNDP staff and/or designated officials for the purpose of monitoring, meeting beneficiaries, assessing the progress and evaluating the impact of the use of programme resources. The Government will make available to UNDP in a timely manner any information about policy and legislative changes occurring during the implementation of the CPAP that might have an impact in co-operation.

9.4 A standard Fund Authorization and Certificate of Expenditures (FACE) report, reflecting the activity lines of the Annual Work Plan (AWP), will be used by Implementing Partners to request the release of funds, or to secure the agreement that UNDP will reimburse or directly pay for planned expenditure. The Implementing Partners will use the FACE to report on the utilization of cash received. The Implementing Partner shall identify the designated official(s) authorized to provide the account details, request and certify the use of cash. The FACE will be certified by the designated official(s) of the Implementing Partner.

9.5 Cash transferred to Implementing Partners should be spent for the purpose of activities as agreed in the AWPs only.

9.6 Cash received by the Government and national NGO Implementing Partners shall be used in accordance with established national regulations, policies and procedures consistent with international standards, in particular ensuring that cash is expended for activities as agreed in the AWPs, and ensuring that reports on the full utilization of all received cash are submitted to UNDP within six months after receipt of the funds. Where any of the national regulations, policies and procedures is not consistent with international standards, the UN agency regulations, policies and procedures will apply.

9.7 In the case of international NGO and IGO Implementing Partners cash received shall be used in accordance with international standards in particular ensuring that cash is expended for activities as agreed in the AWPs, and ensuring that reports on the full utilization of all received cash are submitted to UNDP within six months after receipt of the funds.

9.8 To facilitate scheduled and special audits, each Implementing Partner receiving cash from UNDP will provide UNDP or its representative with timely access to:

- All financial records which establish the transactional record of the cash transfers provided by UNDP;
All relevant documentation and personnel associated with the functioning of the Implementing Partner’s internal control structure through which the cash transfers have passed.

9.9 The findings of each audit will be reported to the Implementing Partner and UNDP. Each Implementing Partner will furthermore

- Receive and review the audit report issued by the auditors.
- Provide timely statements of the acceptance or rejection of any audit recommendation to the auditors and UNDP so that the auditors can include those statements in their audit report and submit it to UNDP.
- Undertake timely actions to address the accepted audit recommendations.
- Report on the actions taken to implement accepted recommendations to the UNDP on a quarterly basis (or as locally agreed).

Part X. Other Provisions

<Start sections with paragraph number 10.1 onwards>

- Standard text for security plan
- States that this CPAP supersedes any previously signed CPAP;
- States that the CPAP may be modified by mutual consent of both parties
- States that nothing in this CPAP shall in any way be construed to waive the protection of UNDP accorded by the contents and substance of the United Nations Convention on Privileges and Immunities to which the Government is a signatory.

<Standard Text for UNDP >:

10.1 Where a Government agency is the Implementing Partner of a particular project under this CPAP, consistent with the [Article III of the Standard Basic Assistance Agreement (SBAA)] [the Supplemental Provisions], the responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP’s property in the Implementing Partner’s custody, rests with the Implementing Partner. To this end, each Implementing Partner shall:
a) put in place an appropriate security plan and maintain the security plan, taking into account
the security situation in the country where the project is being carried;

b) assume all risks and liabilities related to the implementing partner’s security, and the full
implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to
the plan when necessary. Failure to maintain and implement an appropriate security plan as
required hereunder shall be deemed a breach of the Implementing Partner’s obligations under
this CPAP, and its constituent AWPs.

Each Implementing Partner agrees to undertake all reasonable efforts to ensure that none of the
UNDP funds received pursuant to the Project Document (CPAP and AWP) are used to provide
support to individuals or entities associated with terrorism and that the recipients of any amounts
provided by UNDP hereunder do not appear on the list maintained by the Security Council
Committee established pursuant to resolution 1267 (1999). The list can be accessed via
http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml. This provision must be included in
all sub-contracts or sub-agreements entered into under/further to each Project Document.

The foregoing shall also apply to Projects under this CPAP where the Implementing Partner is an
Inter-governmental organization that has signed a standard basic executing agency agreement
with UNDP.

Where UNDP or other UN Agencies serve as Implementing Partners, they shall (a) comply with
the policies, procedures and practices of the United Nations safety and security management
system, and (b) undertake all reasonable efforts to ensure that none of the project funds/UNDP
funds received pursuant to a Project Document, are used to provide support to individuals or
entities associated with terrorism and that the recipients of any amounts provided by UNDP
hereunder do not appear on the list maintained by the Security Council Committee established
pursuant to resolution 1267 (1999). This list can be accessed via
http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml. This provision must be included in
all sub-contracts or sub-agreements entered into under each Project Document.

10.2 This CPAP enters into force on the date signed by both Parties and in the case the CPAP is
signed on different dates, then it shall enter into force on the date of the later signature. The
CPAP shall continue in force until [enter a date or enter a period “five years”]

10.3 This CPAP supersedes any previously signed CPAP between the Government of _____
and UNDP and may be modified by mutual consent of both parties on the recommendations
of the joint strategy meeting.

IN WITNESS THEREOF the undersigned, being duly authorized, have signed this Country
Programme Action Plan on this day [day, month, and year] in [name of city, name of country].

For the Government of ___________________ For the United Nations Development Programme
[Country]
Annex I: Country Programme Action Plan Results and Resources Framework

In developing the annex, UNDP and the Government are encouraged to use the logframe approach, by defining the results chain, the indicators, the means of verification, and the assumptions.

The Results and Resources Framework (RRF) constitutes the core of the CPAP. The CPAP RRF further elaborates the CPD RRF and is linked to the UNDAF results matrix. It spells out the key results that UNDP will be accountable for over the period of the programme cycle.
### Annex I: CPAP RESULTS AND RESOURCES FRAMEWORK

<table>
<thead>
<tr>
<th>UNDAF/CPD outcome #1: Extracted verbatim from the UNDAF/CPD</th>
<th>Relevant UNDP Strategic Plan result: Extracted verbatim from the UNDAF/CPD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Outcome-level indicators, baselines and targets for UNDP contribution to UNDAF/CPD outcomes</strong></td>
<td></td>
</tr>
<tr>
<td>Country programme outputs</td>
<td>Implementation modality(ies) and implementing partner(s)</td>
</tr>
<tr>
<td><strong>Output 1:</strong></td>
<td>State the implementing modality (i.e. NIM, UN Agency, NGO, IGO or DIM); And</td>
</tr>
<tr>
<td>Annual Targets (recommended for multi-year outputs)</td>
<td>Government and/or UN Implementing Partner[2]</td>
</tr>
<tr>
<td>• Gender Marker Rating and Motivation[1]</td>
<td></td>
</tr>
<tr>
<td><strong>Output 2:</strong></td>
<td>State the implementing modality (i.e. NIM, UN Agency, NGO, IGO or DIM); And</td>
</tr>
<tr>
<td>Annual Targets (recommended for multi-year outputs)</td>
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</tr>
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<td>• Gender Marker Rating and Motivation</td>
<td></td>
</tr>
</tbody>
</table>

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[1] **Gender Rating:** 3- Gender equality is a principal objective of the output; 2- Gender equality is a significant objective of the output; 1- Outputs that will contribute in some way to gender equality but not significantly; 0- Outputs that are not expected to contribute noticeably to gender equality. Include a one sentence motivation as to the reason for the chosen rating.

[2] State also IGO Implementing Partners who have already signed SBEAA with UNDP. Other IGOs and NGOs will not be mentioned here in CPAP. They would be selected through a competitive process later.