Implementation repeats annually throughout duration of Engagement Facility.

**DESIGN**

1. **FORMULATE**
   - receive request from Partners
   - appoint Account Manager
   - develop Development Service Agreement
   - assess Risks

2. **SELECT RESPONSIBLE PARTIES**
   - identify Activities for RP
   - select RPs
   - assess Capacities (if above $100K)
   - sign Standard Agreement

3. **APPROVE**
   - approve and sign Development Service Agreement
   - establish Project ID in Atlas selecting ‘Development Service’
   - identify RP for Performance Based Payment (PBP)
   - select Independent Assessor (if over $300K)
   - assess Capacity and perform due diligence
   - appraise PBP Agreement
   - sign PBP Agreement

4. **ANNUAL PLANNING**
   - update Multi-year Work Plan
   - prepare Procurement and HR Plans
   - review Multi-year Work Plan

5. **DELIVER RESULTS**
   - receive Funds
   - deliver Activities and/or Outputs
   - receive request from Partners

6. **REPORT**
   - prepare report according to Development Services Agreement
   - communicate Results regularly to partners and public
   - collect data
   - verify output progress
   - assess risks
   - monitor operational performance
   - document lessons learned
   - use data to inform decision-making

**LEARNING**

7. **CLOSE**
   - submit final Report
   - complete Project Closure Checklist
   - set status to Closed