



**UN Laissez-Passer Return Form  
(Cancellation/Safekeeping)**

The UN laissez-passer (UNLP) is an asset of the United Nations and all UNLP, whether **valid** or **expired**, must be returned to one of the two issuing offices in New York (TTS) or Geneva (DCSS) for physical cancellation upon separation from active duty of the holder.

The purpose of this form is to request the return of a UNLP following cancellation or exceptional safekeeping of a valid UNLP for a maximum of one year. If neither return nor safekeeping is requested, the UNLP will be destroyed after cancellation.

LP No.	
<b>LP Holder Details</b>	
First Name	Last Name
Email Address	Index No.

I request:	<input type="checkbox"/> Safekeeping for one calendar year – The UNLP will be destroyed after 12 months <input type="checkbox"/> Return of the UNLP after cancellation to the submitting office
	..... Organization/Department
	<input type="checkbox"/> I will pick-up the UNLP from the cancellation office within 30 days of submission
<b>All cancelled and uncollected UNLP will be destroyed 30 days after submission for cancellation</b>	

Name of requester (print)	Date of request
Signature	Organization/Department

<b>Do not write below this line – Official use only</b>	
Date received by Issuing/Cancellation Office	Date cancelled/safekept