**USE OF ONLINE QUANTUM SYSTEM**

1. **The use of integrated Quantum/UNall system is mandatory for the sourcing all procurement transactions from planning to contract award, including micro-purchasing.**
2. The Quantum/UNall procurement platform automates the entire procurement process, from planning as part of the project activities, to sourcing, contract award and implementation, invoicing and supplier performance evaluation. All country offices are encouraged to establish support structures that will facilitate or build the capacity of the suppliers to adopt Quantum/UNall in their context, such as the provision of trainings for the suppliers and/or a computer services within the CO to enable the suppliers to submit their bids.
3. Quantum/UNall is also mandatory for National Implementation (NIM) and secondary bidding under Long Term Agreements (LTAs) and direct contracting processes.
4. The system is fully compliant with the procurement policy and procedures as set out in POPP. Any provision that will be managed differently in the Quantum/UNall system will be so indicated in the relevant section of the eTendering manual and in the solicitation templates.
5. The Qunatum/UNall system when used replaces other methods of bid submission such as mail or email which shall not be allowed within Quantum/UNall. Bids submitted via email or hard-copy in a solicitation undertaken through Quantum/UNall will not be considered. Only specific bid requirements such as the original copy of bid security (where applicable) will be accepted in hard-copy.
6. The deadline for the submission of bids shall be stated in the online system and it is the sole responsibility of bidders to ensure that the bids are posted in the system prior to the deadline for the submission of bids. In case of contradictoryor inconsistent deadlines, the deadline indicated on the online portal will prevail
7. Any related request for expression of interest (EOI) or pre-qualification and shortlisting, if applicable, and the subsequent solicitation process for the shortlisted or prequalified bidders shall be conducted in Quantum/UNall.

**Delegation of Procurement Authority for Business units using Quantum/UNall**

1. The standard delegated procurement authority of a Resident Representative or head of a business unit is US $200,000, except for Business units granted the exceptional approval to be exempted from the mandatory use of Quantum/UNall which will remain as $150,000.